



DB SCHENKER*fairs* Important Shipping Information



NEW MOBILITY WORLD



Schenker Deutschland AG

Messen/Spezialverkehre

Paul-Henri-Spaak-Str. 8

DE - 81829 München

1 General	3
1.1 Contact person	3
1.2 Consignment instructions	3
1.2.1 Air- and seafreight, general cargo and couriers	3
1.2.2 Direct truck deliveries	3
1.2.3 Special advice for courier shipments arriving from inside of the European Union	4
1.3 Delivery Regulations	4
2 On-site Handling	5
2.1 Deadlines - latest arrival dates	5
2.2 Documentation and Customs Regulations	5
2.3 Storage	5
2.3.1 Distribution storage	6
2.4 Technical Equipment	6
2.5 Return Transportation	6
3 Miscellaneous	6/7

1 General

1.1 Contact person up to August, 28th 2015

((No shipping address !!!))

Schenker Deutschland AG
Paul - Henri - Spaak - Str. 8
DE - 81829 München

Sabrina Nieslony
Tel.: +49 (0) 89 / 949 24 310
Fax: +49 (0) 89 / 949 24 339
Email: sabrina.nieslony@dbschenker.com

Contact persons from August, 28th 2015

Thorsten Becker
Tel.: +49 (0) 151 / 1744 9808
Email: thorsten.becker@dbschenker.com

Martin Hübler
Tel.: +49 (0) 160 / 97 405 635
Email: martin.huebler@dbschenker.com

1.2 Consignment instructions

1.2.1 For airfreight, consol shipments and couriers

Please consign all docs and waybills for your exhibits to:

Schenker Deutschland AG

Langer Kornweg34e
65451 Kelsterbach

Notify:

IAA 2015 - New Mobility World

"exhibitor"

"Hall - Booth"

Delivery date to booth: "dd.mm.yyyy"

Please send pre-advice to Schenker Munich after sending out your shipment – **latest 3 days prior** arrival date.

IMPORTANT:

Courier shipments with insufficient delivery information or missing pre-alert cannot be accepted and will be returned to carrier's depot waiting for further instructions. This might cause a delay for the delivery to booth. If consigned as per above instructions, we will arrange delivery to your booth at the requested time. All cargo has to be consigned "**FREIGHT PRE-PAID**". A 15 % commission will be levied on freight collect shipments arriving at our warehouse. For easy identification, all packages shall be marked as per Notify - instructions.

1.2.2 Direct truck deliveries

Please consign all docs and waybills for your exhibits to:

„Exhibitor“
c/o IAA 2015 - New Mobility World
„Hall - Booth“
Ludwig Erhard Anlage - Entrance via Gate “SÜD”
60327 Frankfurt am Main

Notify:

Schenker Deutschland AG

Please send pre-advice to Schenker Munich after sending out your shipment – **latest 3 days prior** arrival date.

1.2.3 Special advice for courier shipments arriving from inside of the European Union

Courier shipments arriving from inside the EU may be sent directly to the stand. However, we do recommend sending it to the Schenker warehouse and have the goods delivered from there to the booth via Schenker to ensure that your goods really get there.

If you choose to deliver directly without Schenker please make sure that someone of your company or contract partners is there on the stand to sign and receive the delivery.

DBSchenker cannot receive and store any courier shipment onsite. This is only possible via our warehouse address.

DBSchenker can also not take any responsibility for wrong delivered, lost or delayed shipments, which are routed to booth directly.

1.3 Delivery Regulations

To be sure that we will have an uncomplicated unloading and loading of the trucks at hall 3.1 it is very important that all trucks, even that which are directly arranged by the exhibitor, have to register at DBSchenker.

All Trucks have to call the project managers Thorsten Becker or Martin Huebler first to check for entrance.

To be clear that your trucks are just in time for unloading or loading please send your pre advice min. 3 days before service.

2 On-site Handling

2.1 Deadlines – latest arrival dates

A) Exhibits from European Union	
- by consol shipments to warehouse:	11.09.2015
- by courier:	11.09.2015
B) Exhibits from other countries	
- by consol shipments to warehouse:	08.09.2015
- by courier:	11.09.2015
- by air to airport FRA:	04.09.2015

IMPORTANT:

Pre-Alert must be send to Schenker Munich Office **LATEST 3 days** before cargo arrival at airport warehouse!

2.2 Documentation and Customs Regulations

Cargo arriving from a non-European Union country need to be customs cleared on a temporary / definitive importation and released from local customs before delivery to booth. Please provide us with following documents in order to arrange customs formalities in time:

- Waybill (AWB, B/L) and/or Shipping No.
- commercial invoices in **German or English**, with invoice date and number, separate prices and terms of delivery.
- harmonized customs goods number (HS - code)
- certificate of origin (especially for textiles)
- customs authorization
- brochures and pictures

2.3 Storage

We can store your empty packing material during the event. Please inform us in time about your requirements. Please note that we cannot accept any liability for items - intentionally or unintentionally - left in packing. We will measure the packages during the fair and fill in the cbm. Please ask for a copy by returning and check the cbm immediately. We will not accept any posterior reclamation. Please contact our on-site desk for special arrangements for storage of exhibits. Re-

delivery of the empties will be automatically after exhibition ends. We cannot guarantee any deadline for re-delivery.

2.3.1 Distribution Storage

If you have not enough space at your exhibition booth for storing your advertising / promotion material, we can organize storage and on spot deliveries on daily basis for you. Please advise us in time.

2.4 Technical Equipment

For large shipments directly delivered to booth we provide forklifts up to 3 tons with skilled driver. Forklifts with higher capacity will be available upon request. Please send your pre-advance and equipment order form **at least 3 days before** arrival of trucks. The usage of own electric lifting equipment is not allowed.

2.5 Return Transportation

Since the dismantling schedule is very tight, return instructions must reach us **at least 24 hours before** show closing. Further alterations or changes in mode of transportation can be accepted in written form only - depending on our and / or carrier's confirmation.

3 Miscellaneous

No business relationship can manage without the small print. So - here are the most important points in brief:

We operate exclusively in accordance with the latest version of the Allgemeinen Deutschen Spediteurbedingungen - (ADSp) - (German Freight Forwarders' General Terms and Conditions) and to the extent these do not apply to logistics services, in accordance with the Logistik-AGB (General Terms and Conditions for Logistics) most recent edition.

These limit in clause 23 ADSp the legal liability for damage/loss to goods in case of damage/loss to goods whilst in the care of a forwarder to EUR 5/kg, in accordance with Art. 431 of the German Commercial Code (HGB); in case of multimodal transports including sea transport to 2 SDR/kg. In addition the liability is limited to EUR 1 Million per damage respectively to EUR 2 Million per event or 2 SDR/kg whichever is the greater.

The parties agree subsidiary, that (1) clause 27 ADSp does neither extend the liability nor the responsibility of the forwarder for agents, servants, employees or crewmembers beyond legal regulations as Art. 507 HGB, Art. 25 MC, Art. 36 CIM, Art. 20, 21 CMNI for the benefit of the principal, (2) the freight forwarder as a sea carrier is only liable for fault of his own part in case of risks provided in Art. 512 paragraph 2 no. 1 HGB such as default in navigation of the ship or fire on board and (3) the freight forwarder as a carrier defined in CMNI is relieved of liability in compliance with the requirements provided in Art. 25 paragraph 2 CMNI such as default in navigation of the ship, fire on board or defects of vessel.

Terms of Payment:

All invoices, raised for this exhibition, are due for immediate payment upon presentation, unless you have engaged the services of our own branches, in which case you will be invoiced by them directly. Details of our bank account are shown on our invoices. Alternatively, you may settle the account by charging to your Credit Card. All payments must be made without any deduction.

We hope, of course, that you will be more than satisfied with our services. In case you should have any justified reasons for complaint, please contact us in writing by no later than two days after delivery of the fair goods and enclose credible proof.

We wish you a successful exhibition
Your DB SCHENKER FAIRS - TEAM